



**Job Title:** Director of Environmental and Outdoor Education

**Reports to:** Senior Director of the Museum Experience

**Weekly Hours:** 40

**Weekly Schedule:** Sunday-Thursday

**Salary:** \$50,000-55,000

**Date:** June 2, 2021

**Position Overview:**

The Director of Environmental and Outdoor Education is a critical member of the Museum Experience department and Management team. They are responsible for developing and implementing engaging outdoor and environmental learning opportunities for all visitors; helping to realize the Discovery Museum's sustainability plans; building relationships with relevant local and national partners; and working closely with other Directors to provide a comprehensive and excellent visitor experience.

**Principal Duties and Responsibilities:**

- Develop and implement an innovative outdoor and environmental education plan aligned with the Museum's mission, strategic goals, and newly developed sustainability plan to build and foster connections for all visitors with the natural world.
- Introduce visitors to Discovery Woods, Fairyborough, and the neighboring conservation land through creative experiences; build visitors' comfort and enjoyment being outdoors; and cultivate ideas of environmental responsibility.
- Together with Programs team Educators, deliver an annual suite of nature-based programs and experiences focused on conservation and advocacy, as well as efforts and outcomes from the Museum's sustainability plan.
- As part of the Exhibits team, develop and manage interactive learning experiences about nature, sustainability, and conservation throughout the campus.
- Collaborate with the Director of Visitor Experiences to recruit, train, and support floor staff and volunteers in best practices for interactions with children and adults in the outdoors.
- Regularly assess the value and impact of the Museum's environmental education initiatives and conduct research to develop new programs and exhibits.
- Annually present innovative ideas for revenue generation, actively seek funding opportunities, and regularly collaborate with the Development department to identify funding sources and strategic opportunities.
- Build and sustain strong community collaborations and partnerships with youth-focused organizations and special audience groups, to diversify the Museum's audience, extend the Museum's reach, and advance the Museum's mission and strategic goals, especially around environmental and outdoor topics.



- Develop and implement evaluation tools to measure, interpret, and analyze the outcomes of environmental and outdoor programs and initiatives relative to the strategic goals of the Museum.
- Develop and maintain an annual budget for environmental and outdoor education that reflects Museum and department priorities.
- Collaborate with colleagues throughout the organization to support visitors with special needs in their experiences throughout the Discovery Museum campus.
- Maintain and apply a thorough knowledge of outdoor and environmental education, sustainability best practices, and industry trends.
- Collaborate with Museum Experience colleagues to plan and provide professional development workshops for staff and gallery volunteers.
- Represent the Discovery Museum's position on outdoor and environmental education.
- Act as back-up Museum manager and handle operations in emergency situations, as needed.
- Additional duties as needed or required.

**Supervision Received:**

The Director of Environmental and Outdoor Education reports directly to the Senior Director of the Museum Experience.

**Supervision Exercised:**

The Director of Outdoor and Environmental Education helps supervise the Programs Educator, Early Childhood Educator, and Discovery Woods Explorers.

**Qualifications & Skills:**

Qualifications: College degree in environmental science, engineering, education, or related field, and 5+ years of professional experience teaching, coordinating programs, facilitating community outreach, and supervising staff in formal or informal education settings. Experience with environmental sustainability education, advocacy, and program development and delivery for young audiences. Excellent organizational, written, and oral communication skills required. Must have experience and comfort working with diverse constituencies. Must be able to work during school vacation weeks, occasional evenings, and some holidays. Bilingual skill is helpful. A successful CORI check will be required at time of offer.

To apply, please send cover letter and resume to [Brindha Muniappan](#), with the position title in the subject line. No phone calls please.

Discovery Museum is an Equal Opportunity Employer and committed to providing a welcoming and inclusive space for all.