



Employment Application

APPLICANT INFORMATION

Last Name		First Name		M.I.	Date
Street Address					Apartment/Unit #
City		State		Zip Code	
Position Applied For			Date Available		
Are you a citizen of the United States?		<input type="checkbox"/> Yes <input type="checkbox"/> No		If no, are you authorized to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you ever worked for this company?		<input type="checkbox"/> Yes <input type="checkbox"/> No		If so, when?	
Have you ever been convicted of a felony?		<input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, please explain	

EDUCATION

High School		Address			
From	To	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No		Degree	
College		Address			
From	To	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No		Degree	
Other		Address			
From	To	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No		Degree	

REFERENCES

Please list three professional references

Full name		Relationship		Company	
Phone			Email		
Full name		Relationship		Company	
Phone			Email		
Full name		Relationship		Company	
Phone			Email		



PREVIOUS EMPLOYMENT

Company		Phone	
Address		Supervisor	
Job title	Starting wage \$	Ending wage \$	
Responsibilities			
From	To	Reason for leaving	
May we contact your previous supervisor for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Company		Phone	
Address		Supervisor	
Job title	Starting wage \$	Ending wage \$	
Responsibilities			
From	To	Reason for leaving	
May we contact your previous supervisor for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Company		Phone	
Address		Supervisor	
Job title	Starting wage \$	Ending wage \$	
Responsibilities			
From	To	Reason for leaving	
May we contact your previous supervisor for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No			

MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, please explain		

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

All applicants 18 years old and older are required to pass a Criminal Offender Record Information (CORI) background check. The results of the check determine continuation of position offered. The CORI checks are reviewed only by the Human Resources manager or the CEO. The results will be kept confidential to the extent required by the law.

My signature certifies that I have read and agree with the above statements.

Signature

Date