



## Employment Application

### APPLICANT INFORMATION

Last Name		First Name		M.I.	Date
Street Address					Apartment/Unit #
City, State		Best phone to reach you		Zip Code	
Position Applied For			Date Available		
Are you a citizen of the United States?		<input type="checkbox"/> Yes <input type="checkbox"/> No		If no, are you authorized to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you ever worked for this company?		<input type="checkbox"/> Yes <input type="checkbox"/> No		If so, when?	
Have you ever been convicted of a felony?		<input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, please explain	

### EDUCATION

High School			Address		
From	To	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No		Degree	
College			Address		
From	To	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No		Degree	
Other			Address		
From	To	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No		Degree	

### REFERENCES

*Please list three professional references*

Full name		Relationship		Company	
Phone			Email		
Full name		Relationship		Company	
Phone			Email		
Full name		Relationship		Company	
Phone			Email		



**PREVIOUS EMPLOYMENT**

Company		Phone	
Address		Supervisor	
Job title			
Responsibilities			
From	To	Reason for leaving	
May we contact your previous supervisor for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Company		Phone	
Address		Supervisor	
Job title			
Responsibilities			
From	To	Reason for leaving	
May we contact your previous supervisor for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Company		Phone	
Address		Supervisor	
Job title			
Responsibilities			
From	To	Reason for leaving	
May we contact your previous supervisor for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No			

**MILITARY SERVICE**

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, please explain		

**DISCLAIMER AND SIGNATURE**

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

All applicants 18 years old and older are required to pass a Criminal Offender Record Information (CORI) background check. The results of the check determine continuation of position offered. The CORI checks are reviewed only by the Human Resources manager or the CEO. The results will be kept confidential to the extent required by the law.

My signature certifies that I have read and agree with the above statements.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date